



Supporting the home school family by providing a quality program grounded in a biblical worldview.

[www.olivetreeschool.org](http://www.olivetreeschool.org)

## High School Application for Enrollment For School Year: 2025-2026

*Students taking the 4 core classes are given priority placement*

**For enrolling multiple students, address, contact, & parent section is only needed on one form**

Student Name: \_\_\_\_\_

Age: \_\_\_\_\_ Birthdate: \_\_\_\_\_ 25/26 Grade: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Mother's Cell: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Father's Cell: \_\_\_\_\_

Parent E-mail Address: \_\_\_\_\_

***Please note: OliveTree Admin communicates mainly via email – please check it regularly!  
Our database only allows one email address – you may give your student's  
teachers multiple email addresses (i.e. mom and dad).***

### Parent Section – Parents please fill out this section

What church do you attend? \_\_\_\_\_

Pastor Contact: \_\_\_\_\_

How did you hear about OliveTree? \_\_\_\_\_

- I have read the Statement of Faith in the Participation Agreement and acknowledge that OliveTree Board Members and Teachers operate in accord with this statement. I agree that OliveTree will teach my student in accordance with this statement of faith.  
\_\_\_\_\_ (parent initials)
- I understand my student will be held to a Christian standard as outlined in the OliveTree Participation Agreement while attending OliveTree and I will support OliveTree in upholding all standards and policies for OliveTree as they pertain to my student.  
\_\_\_\_\_ (parent initials)
- I understand OliveTree is a support for my own home school, not a replacement for it. I will be available to assist and supervise my student during the week.  
\_\_\_\_\_ (parent initials)
- I will communicate with my student’s teachers as needed and I will check email regularly. Additionally, I will email the teachers to get the assignment when we will be absent.  
\_\_\_\_\_ (parent initials)

Parent signature: \_\_\_\_\_

**Student Section – Students please fill out numbers 1-4 and sign below.**

1. Why do you want to attend OliveTree? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (use back if needed)
2. Do you attend church with your parents? \_\_\_\_\_
3. Have you made a profession of faith? \_\_\_\_\_

If yes, please have the **student** provide a brief testimony if they have come to have faith in Christ.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ (use back if needed)

4. Do you have any special needs as a student? \_\_\_\_\_

*I understand all students are held to a Christian standard and Dress Code as outlined in the OliveTree Participation Agreement on the website, while attending OliveTree. Please sign, indicating you have read and will abide by the code of conduct outlined in the OliveTree Participation Agreement.*

Student Signature: \_\_\_\_\_

## Registration Information

OliveTree is a non-profit home-school program. We are dedicated to bringing the student a quality experience at the lowest possible cost to families.

**Registration Fee of \$139 per family, per year is due at the time of enrollment.**

The Registration Fee is non-refundable. If the class is full your Registration Fee will be returned.

Class size is limited. Classes are filled on a first come, first served basis.

Only Enrollment Forms with the Registration Fee will be accepted.

You will be notified of acceptance via email at the beginning of June.

**Please make checks payable to: OliveTree**

Send Application, Waiver, and Registration Fee to:

**OliveTree, 2912 Rocky Mountain Ct., Ft. Collins, Co. 80526**

For questions contact: Barbara Frasco [barbarafrasco@gmail.com](mailto:barbarafrasco@gmail.com) 970-581-8807

Tuition: Tuition is per student, per 17-week semester.

There are 2 semesters in the school year.

Tuition is due on or before first day of classes for the 1st and 2nd semester.

Tuition can be paid in 3 or 4 equal monthly payments for balances under or over \$1000.

Please see the Tuition Tab on the website. We will email tuition statements to you.

**OliveTree is a 501c3 non-profit.** You may make tax-deductible donations to OliveTree by writing GIFT on the memo line of your check. You will receive a tax receipt.

## Things to know:

- OliveTree rents classroom space from Summitview Church, therefore, students are not allowed to be anywhere on the church campus (inside or outside) unsupervised. Please ensure you are able to pick up your students in a timely manner.
- Students must have their textbooks for the first day of class – please plan accordingly.
- Parental involvement is commensurate with your students' ability to work independently.
- OliveTree does not have resources or tutoring available, parents assume this role.
- Parents must see to it that our Dress Code, hair length and color expectations are met.
- There is a \$50 drop fee per class after June 30<sup>th</sup>. Register when you are confident of class selections.

- Students taking the 4 core classes (Math, Science, Lit, History) are given priority placement.
- Register early – We reserve the right to cancel classes if minimum enrollment is not met.
- To purchase books - See the Book List and Class Descriptions tab on the website.

**Choose your Classes:**

Mark an "X" to enroll in the class

<b>Math</b>			<b>Electives</b>		
Algebra 1	Tu,Th P2		Spanish 1	Tu,Th P5	
Geometry	Tu,Th P2		Spanish 2	Tu,Th P4	
Algebra 2	Tu,Th P4		New Testament Survey	Th P5	
Pre-Calc	Tu,Th P3		Vocal Ensemble	Th P1	
			Vocal Ensemble	Th P2	
<b>Science</b>			Personal Finance	Th P3	
Biology	Tu,Th P4		Speech	Tu P5	
Chemistry	Tu,Th P3		Art 8:30 am	Tu P1	
Physics	Tu,Th P1		Art 1:40 pm	Tu P5	
<b>English</b>					
Fundamentals of Lit	Tu P3		<b>Study Hall</b>		
Classic Lit	Tu P1		<b>Tuesday</b>	P1 8:30 – 9:40	
American Lit	Tu P2			P2 9:40 – 10:50	
British Lit	Tu P2			P3 10:50 – 12:00	
				P4 12:30 – 1:40	
				P5 1:40 – 2:50	
<b>History</b>					
Cultural Geography	Th P3				
World History	Th P1		<b>Thursday</b>	P1 8:30 - 9:40	
American History	Th P2			P2 9:40 – 10:50	
Government/Econ.	Th P2			P3 10:50 – 12:00	
				P4 12:30 – 1:40	
				P5 1:40 – 2:50	
<b>Brown Bag Lunch</b>					
Tuesday	12-12:30		<i>Starts on 3<sup>rd</sup> week of classes</i>	P6 2:50 – 4:00	
Thursday	12-12:30				

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Tear off and bring this schedule to the first day of classes

**Student Name:**

**Tuesday**

8:30 class \_\_\_\_\_  
 9:40 class \_\_\_\_\_  
 10:50 class \_\_\_\_\_  
 12:00 \_\_\_\_\_  
 12:30 class \_\_\_\_\_  
 1:40 class \_\_\_\_\_

**Thursday**

8:30 class \_\_\_\_\_  
 9:40 class \_\_\_\_\_  
 10:50 class \_\_\_\_\_  
 12:00 \_\_\_\_\_  
 12:30 class \_\_\_\_\_  
 1:40 class \_\_\_\_\_  
 2:50 class \_\_\_\_\_



## Waiver of Liability & Emergency Medical Authorization & Photo Release

### **HEALTH AND ACCIDENT**

I, the parent of (list ALL students) \_\_\_\_\_

release the faculty and staff of the Olive Tree Homeschool Enrichment Program (the "Program") from liability for damages or injuries resulting from my students participation in all normal Program activities. Safety rules are an important part of learning in any environment, and I understand that every effort will be made to teach my student the rules of safe conduct while he/she is attending the Program. I will not hold the faculty or staff or the Program or Summitview Community Church responsible, either jointly or severally, for injuries that result from my students direct disobedience of prescribed safety rules.

### **DISCIPLINE**

I understand that the purpose of attendance at the Program is to teach or enrich my student academically. I understand that if my student is disruptive during classes, the other students are unable to benefit from instruction. The Faculty and/or Staff may find it necessary to notify me that my student should be sent home if this situation occurs. If disruptive behavior continues, the Faculty and/or Staff may require expulsion of my student from the class(es) he/she may be enrolled in at that time. I understand that if expulsion is required, program fees will be prorated from the day my student was expelled with the remaining balance returned to me within 30 days following expulsion. Registration fees will be forfeited if expulsion occurs.

### **EMERGENCIES**

In case of an emergency, I understand that every effort will be made to contact you and/or the persons below. However, if you/they cannot be contacted, I hereby authorize a faculty or Staff member of the Program and/or a physician selected by the faculty or staff member, to secure an indicated treatment, including hospitalization, to safeguard the welfare of my student. I will accept responsibility for all expenses incurred in such treatment.

### **PHOTO RELEASE**

Please be advised that your child/children may be photographed or videotaped for use in OliveTree's slideshows, website, Facebook, events or email publications.

### **In case of an Emergency, please contact:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### **Health Treatment Information:**

Do you have Health Insurance Carrier? Yes \_\_\_No\_\_\_

Carrier Name: \_\_\_\_\_ Policy # \_\_\_\_\_

Family Doctor/Pediatrician: \_\_\_\_\_

Phone and address: \_\_\_\_\_

**Known Allergies:** \_\_\_\_\_

### **Individuals (other than parents) Authorized to Pick-Up my/our Child(ren):**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

### **I understand and agree to the policies, provisions, waivers, photo release:**

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## OliveTree High School Grading and Auditing Policy

The intention of Olive Tree High School is to be college preparatory. We want the students to easily make the transition to college. Therefore, we have certain standards that we expect the students and parents to meet. Our goal is to serve you by preparing students for real life.

**Standard #1** The parent is contracting with OliveTree to teach a particular subject. Therefore, the student is expected to complete all the work assigned by the teacher on time.

**Standard #2** The teacher has final authority for OliveTree grade assignment. Some teachers may give a certain prescribed percentage of work and grade for the parent to oversee at home. That portion of the grade would then be turned into the teacher for final grade consideration. Parents, as overseers of their student's education, may use an OliveTree grade as a component of a larger assignment as they see fit.

**AUDITING** – Auditing for a HS class must be approved by Administration on a case by case basis. This is a good option for a student who could benefit from the teaching and interaction of a classroom but needs to have assignments overseen by the parent. Teachers will not grade assignments. Parents will assign a grade for work completed.

**LATE WORK** - If a student has a legitimate “excused” absence, the work will not be given a “late” grade. *Example of excused:* Sickness, death in family, pre-announced family vacation. *Example of not excused:* non-prearranged absences excluding sickness and family emergencies.

If the student is expected to miss an OliveTree class due to prearranged vacation or prearranged conflict, or an excused absence, then a make-up deadline needs to be discussed with the teacher, and the new deadline must be met to avoid a late grade.

If a student misses a deadline for a non-excused absence, the penalty is to lose one letter grade (10 pts.) on the late assignment. Teachers may use discretion to increase penalties for repeated offences. For an excused absence, if the student misses an agreed upon deadline for make-up work, the penalty is also to lose a letter grade on the assignment.

There is always a penalty if an assignment is late for any other reason than an excused absence. There is no sanction if the student has a pre-arranged absence and makes up the work on the agreed upon timetable.

**PLAGIARISM** - In preparing students for real life and for integrity purposes, teachers will decide the sanctions imposed for plagiarism on a case-by-case basis.

### Grade Scale

A= 90-100, B= 80-89, C=70-79, D= 60-69, F= 0-59

Please contact your teacher if you have any questions about your student's grade.

**Olive  Tree Homeschool Support Program PASTORAL REFERENCE FORM**

**To be submitted by new families for High School enrollment.** *This form is to be submitted for students who have never attended OliveTree. If you attended Middle School at OliveTree, there is no need to submit this form.*

Dear Pastor,

OliveTree is a homeschool support program in Ft. Collins, Co. OliveTree exists to be a support to Christian families in the overall home education of their children. We have a high standard for student behavior. For that reason, we ask that each of our new high school families request their pastor to answer the following questions. Your candid responses will enable the Administrators of OliveTree to determine if enrollment will be of mutual blessing and benefit. Your response is needed for the registration process to continue.

Sincerely,

The OliveTree Board of Directors

Parent's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Names and grades of students seeking enrollment at OliveTree:

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Student: \_\_\_\_\_ Grade: \_\_\_\_\_ Student: \_\_\_\_\_ Grade: \_\_\_\_\_

1. How long have you known this family?

2. In what capacity do you know the family?

3. How well do you know the family? (Check one)

\_\_\_\_\_ I have spent a considerable amount of time with this family

\_\_\_\_\_ I am fairly acquainted with the family

\_\_\_\_\_ I have minimal knowledge of the family

4. How often does the family attend worship/church services? (Circle one)

Less Than Monthly    Monthly    Weekly    Twice Weekly    More Often

5. Do the parents seem to be interested and growing in spiritual matters? (Circle one)

Yes    Do not know    No

6. How would you assess the overall behavior of the children? (Circle one)

Excellent    Good    Fair    Poor    Not Observed

7. I believe that the parents have an understanding and demonstrated ability in raising their children according to Biblical principles. (Circle one)

Excellent    Good    Fair    Poor    Not Observed

8. In what ways does the family serve in the ministry of the church?

9. Based on the above information about OliveTree, would you recommend this family for enrollment? (Circle one)

Yes without reservation    Yes but with reservation    Possibly    Definitely not

10. For the benefit of the family and OliveTree, please make any additional comments that would aid in the acceptance process on the back of this page.

Name of Pastor: \_\_\_\_\_ Signature: \_\_\_\_\_

Church Name: \_\_\_\_\_ Church Position: \_\_\_\_\_

Phone: \_\_\_\_\_

Thank you for taking the time to complete this form. Please mail this form directly to:

OliveTree c/o Pastor Ron Frasco 2912 Rocky Mountain Ct. Ft. Collins, CO 80526.

All responses are private and confidential.



*Olive Tree Homeschool Support Program*

**Parent and Student Acknowledgement of Positions and Policies**

We have read the Participation Agreement and reviewed the 'code of conduct' with our student(s).

We have read the OliveTree Statement of Faith and Statement on Biblical Sexual Morality in the Participation Agreement and understand that teachers and courses will be oriented and aligned with this perspective.

We understand and will comply with the Dress Code and hair length and color expectations.

We understand that we as a parent will be informed by an OliveTree teacher or Administrator if our student engages in persistent disruptive, disrespectful, or disobedient behavior.

\_\_\_\_\_  
PRINT Family Last Name

\_\_\_\_\_  
Child

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Child

\_\_\_\_\_  
Child

\_\_\_\_\_  
Child

Thank you for helping us make OliveTree a quality experience for all the students.

**Please read the Participation Agreement on website with your students right before classes begin. Sign and return this page to OliveTree on the first day.**

**For High School Students Only - Open High School Campus**

OliveTree is an open campus for High School students only. Students enrolled in Study Hall and/or Lunch period need to report to the Study Hall/Lunch monitor if they are leaving campus. Students need to leave the premises in a timely manner. Students are not allowed to be outside in the parking lot or grassy area at SVCC unsupervised. Please initial below:

**Please check ONE:**

My High School student(s) does not have permission to leave campus \_\_\_\_\_

My High School student(s) has permission to leave campus (**checkout required**) \_\_\_\_\_

I/we will not hold the faculty or staff or the Program or Summitview Community Church responsible, either jointly or severally, for injuries that result from my/our student(s) while off campus.

**Parent signature(s):** \_\_\_\_\_